



If YES, what was the outcome?

**6. Criminal Prosecutions and Health & Safety**

a) Do you have a Health & Safety Policy that all staff are properly aware of?

Yes No

b) Do you have an Accident Book?

Yes No

How often do senior managers or directors review it?

d) Are all staff properly trained for the full range of their duties?

Yes No

e) Has any notice been served on you by the Health & Safety Executive in the last 3 years, or have you been prosecuted in that time? Yes No

If YES please provide details.

**7. Property**

a) How many properties does this proposal apply to?

b) Are all such properties used for the Named Business Activity?

Yes No

c) Are any of these properties let to any other party by the Proposer?

Yes No

If YES, please give details

d) Has there ever been, or are you aware of any current nuisance affecting the use of your property?

Yes No

If YES, please give details

**8. Data Protection**

Has the proposed Insured, or any business in which the directors or partners have been concerned, been served with a statutory notice under the Data Protection Acts 1984 or 1998 during the last 5 years?

Yes No

**9. Loss Adjuster**

a) Have you had any fire or other insured peril losses to your property in the last 5 years, which have exceeded £10,000?

Yes No

If YES please provide details.

b) Have any losses resulted in any business interruption or rebuilding?

Yes No

If YES, please give details

c) What is the approximate insurance value of your largest property? £

**OPTIONAL COVER (only complete the questions 10, 11, 12 or 13 if the optional section is required by you)**

**10. Contract (only complete if this section is required)**

a) What is the approximate value of your largest contract? £

Please provide a brief description of the services provided in that contract:

b) What is the approximate value of your average contract? £

c) Have you had any contractual disputes during the last 3 years?

Yes No

If YES, please give details

d) Do you normally use a solicitor to draft or check all contracts?

Yes No

e) Does the proposer use standard written Terms of Trade?

Yes No



15. Have you been involved in any disputes or legal proceedings during the last 3 years (other than those already disclosed above)?  
Yes No  
If YES, please supply full details, which must include the names of third parties, relevant dates, and amounts of Legal Expenses involved and the result of such legal proceedings.
16. a) Regarding the completion of this proposal form have full enquiries been made of all directors and officers of the proposer regarding the answers?  
Yes No  
b) After such enquiry can you confirm that you, nor any director or officer, are not aware of any cause, event or circumstance which may give rise to a claim being made under this insurance?  
Yes No

If No to 16 a) or b), please supply full details, which must include the names of third parties, relevant dates, nature of dispute and estimated fees.

#### **IMPORTANT NOTE**

**Any claims arising from any circumstances that were or could have been known about before this insurance is taken out will not be covered by any insurance that may be offered to you.**

#### **DECLARATION**

**I/We warrant that after full enquiry the statements and particulars contained in this proposal and any other information provided to Temple is true and that I/we have not withheld, suppressed or misstated any material facts. I confirm that Temple Legal Protection Ltd will be informed of any material alterations. I/We hereby agree that this declaration shall form, subject to my/our acceptance of the quotation, the basis of the contract between me/us and Temple.**

Signature:

Position:

Date:

#### **IMPORTANT – PLEASE READ CAREFULLY**

All the answers given must be to the best of your knowledge and belief. If you are unsure how to answer a specific question please indicate this in the Proposal Form.

All material facts must be disclosed and failure to do so may lead to the Certificate issued becoming null and void.

A material fact is one, which is likely to influence acceptance or assessment of this Proposal by Underwriters. If you are in any doubt as to what constitutes a material fact you should consult your broker or Temple Legal Protection Limited. A specimen of the Certificate wording is available for you to read at [www.temple-legal.co.uk](http://www.temple-legal.co.uk) or from your insurance agent.

We advise you to keep a copy of this Proposal Form and a copy of all other information supplied to Temple for the purpose of obtaining this insurance. **All information provided to Temple will be treated as confidential.**